

TUA Meeting Minutes

THURSDAY 04 FEBRUARY 2010



Meeting Open: 6:14pm

Present: Felix Kennedy, Andrew Binny, Masni Bennett, Jemery Day, John Kristensen, David Cooke, Matthew Smith, Huddy Fuller, Jeff Steadman, Eliza Burke-Polden

Apologies: Shavawn Donoghue, Jason de Puit

Confirmation of minutes: Jemery moves the minutes, John seconds

Correspondence

Rotary Club Tasmania

- Rotary asked whether we were interested in talking to their Rotary group in Hobart
 - They sent some options for meeting dates, scheduled up until March
 - It would involve a 15-minute talk and they will provide some food
 - Rotary Kingston might have put them onto us - we did something with them for the Two-Hat barbecue
- The average age of their membership is apparently 30 years old
- They do fundraising and things with parks and clubs
- Huddy says he could do the talk. John will send him the information.

Financial Report

Financial Summary

- We have \$22,000 - the most we have ever had
- We have spent more in the last year than the past five years in total!
- Felix says the 2009 reports will be done before the next meeting

Investments

- Felix recommends that we should invest our funds in a deposit account with good interest
 - MyState Financial has a good account option
 - Minimum 7-12 month term
 - Minimum deposit is \$5000
- How much should we invest?
 - Obviously we need to keep some for easy access
 - Huddy mentions he might like around \$2000 for Spring League advertising
 - Development grants might also happen

Refunds

- Policy for rollover of league registration fees - is it okay how it is?
 - Felix says it is fine to have rollover of registration fees.
- We have some refunds for the Two-Hat and the Kings & Queens Cup to sort out still

Auditor

- We still need to find an auditor - Felix hasn't had any luck yet.

- Felix will talk to Business Affairs to find out what kind of accreditations are required (it is more specialised than CPA)

Financial Report

TUA Transactions for the Period		4/12/09 - 31/12/09	
Opening Balance		\$	27,376.21
Expenditure	2 Hat 09	-\$	563.40
	Admin	-\$	770.06
	Mixed Nats 09	-\$	11,832.84
	Spring 09	-\$	182.13
	TUA Meeting	-\$	184.10
Income	2 Hat 09	\$	6,020.00
	Disc Sales	\$	140.00
	Frisbee Annual Dinner	\$	200.00
	Interest	\$	10.40
	Mixed Nats 09	\$	574.00
	Spring 09	\$	140.00
	Summer 10	\$	220.00
Net Change		-\$	6,228.13
Closing Balance		\$	21,148.08

TUA Transactions for the Period		1 - 31 Jan	
Opening Balance		\$	21,148.08
Expenditure	2 Hat 09	-\$	378.00
	Spring 09	-\$	801.00
Income	2 Hat 09	\$	830.00
	Disc Sales	\$	45.00
	Summer 10	\$	1,315.00
Net Change		\$	1,011.00
Closing Balance		\$	22,159.08

Expenditure

General

- Expenditure for an auditor is approved for up to \$500
- We have received invoices from the HCC for field bookings
 - We should not pay them yet because we have changed the booking recently
 - We have paid for our Spring League field hire so far

- David is chasing up new invoices for the changed booking
- David will confirm which payments are required when

Approved Expenditure for December 2009

Cheque No	Date	Amount	To	For	For
349	04/12/2009	\$2953.50	Clarence City Council	AMUC	Field hire
350	04/12/2009	\$429.00	Clarence City Council	Two-Hat 2009	Field hire
351	04/12/2009	\$245.85	Clarence City Council	AMUC	Line markings
352	04/12/2009	\$220.80	Clarence City Council	AMUC	Frisbee central hire
353	04/12/2009	\$134.40	Clarence City Council	Two-Hat 2009	Frisbee central hire
354	04/12/2009	\$184.10	Flavour of India	TUA Meeting Food	Admin
355	06/12/2009	\$8412.69	AFDA	AMUC AFDA Fees	Mixed Nationals 2009
356	07/12/2009	\$11.00	Felix Kennedy	Postage	Admin
357	15/12/2009	\$378.00	AFDA	Two-Hat 2009	Two-Hat 2009
358	15/12/2009	\$552.00	John Kristensen	AFDA Conference Flights	Admin
359	21/12/2009	\$182.13	David Cooke	Spring League 2009	Spring League 2009
360	21/12/2009	\$801.00	AFDA	AFDA Fees	Spring League 2009

Approved Expenditure for January 2010

Cheque No	Date	Amount	To	For	For
361	17/01/2010	\$297.19	Dave Wilson	Two-Hat 2009	Two-Hat 2009

University of Tasmania

Societies Day

- Societies Day is Wednesday 24th February
- A batch of discs has been ordered by the Uni Club to be sold
- The Uni Club requires some volunteers to help on the day

Equipment

- What does the Uni Club officially own?
 - John thinks there is a uni kit bag that is owned by the club
 - Shavawn knows more details about this and can be questioned when she returns
- Huddy thinks we need to work out who owns what exactly, so we can more accurately define the boundaries between the TUA and the Uni Club

Summer League

Finances

- \$1700 out of \$2000 of the summer league registration fees are in
- Waiting on some registration fees from beginners, mainly
- 16 people are left to pay, Andrew has been in contact

First Aid Kits

- We need to do an inventory on the first aid kits
 - We are running out of ice packs
 - We probably want 3 reusable ones and 3 disposable ones, Andrew will buy some
- Do we need bandages for compressing the ice packs?
- St Johns will restock first aid kits for a small price
 - Brand new first aid kits the are \$80-90, but they will only charge you for what needs replacing (up to the maximum of \$80-90)

General

- Numbers are fairly good, we could fit in more people
- Intermediate was borderline between 5 and 6 teams. The 6 team structure seems to be going okay.

Finals

- Prizes must be functional or biodegradable
- John will search for the shields and trophies
 - John will email tua-admin if he cannot find them
- New barbecue area at Sandown is now operational

Team Colours

- Jemery would like us to be more strict with team colours
 - Teams should choose a single colour
 - Teams should be strongly discouraged from choosing very similar colours
 - First in best dressed for choosing colours
- John will make a list of mutually exclusive colours
 - eg. Navy blue and black, orange and yellow, gray and white / black
- We will add this to the league organiser's manual (which generally needs an update)

Autumn League

General

- Matt Smith is interested in running Autumn League - all approve
 - Matt tentatively offers to run Winter League, should Autumn League be successful
- First weekend in May, runs for 9 weeks (maybe a bit short?)

Bookings

- Matt will sort out bookings with Aurora
 - The booking will be for all four courts
 - The booking will be for the entire duration of Autumn and Winter Leagues, and the full day for HalfWIT in the middle (Saturday preferred, Sunday okay)
- John will send Matt and email with dates and details

Clubs

- Matt wants to try a format that encourages clubs while still supporting pickups
 - Matt will put a plan together with interested parties and propose it to the TUA next meeting
- Clubs will submit full team lists to the league organiser
 - They will be responsible for their registrations and organisation
 - Club representatives will negotiate their players
 - Team and gender balance will be discussed
- Concerns about new player experience coming in to a (possibly weak or troublesome) pickup team, playing against pre-formed club teams
 - Matt will address this in the proposal and during team formation

Indoor or Outdoor

- Huddy and Eliza would strongly prefer an outdoor league
- David says that autumn outdoors is nice as long as the weather is nice, but it is awful when the weather is awful
- Could we run both an outdoor and an indoor league?
 - This was traditionally the reason for TUC - an outdoor league for during the indoor months, as well as a higher level play - so we will probably have TUC.

Annual Dinner

General

- The TUA Annual Dinner is May this year
- John will talk to Paul at the Duke about using the upstairs function room

Costs

- We're aiming for a bit cheaper this time
- \$30-40 per person (rather than \$50)

Organiser

- Masni will ask Alysia if she's interested in organising it, because we think she could possibly be...
- Masni might organise it otherwise

Ticket Sales

- Online paying and booking would be best
 - We will strongly encourage online payments
 - We will charge the (new) standard \$10 surcharge for cash payments, with an exemption for under-18s
- We might not need to have physical tickets to sell, or we could give them to people after they have paid

Regionals & Grants

Field bookings

- Insurance questions
 - Fields are currently booked under the Uni Club, are we insured?

- Yes, AFDA members are covered for TUA events on grounds owned by the University of Tasmania
- See our insurance certificate for more information: <http://www.afda.com/resources/TAS%202010.pdf>
- Accountability
 - Huddy feels uncomfortable having the fields booked under the name of the Uni Club, because the cost is around \$500.
 - He thinks we need to form a new club for regionals teams, so the teams can be completely responsible for bookings and costs incurred
- Costs
 - Previously the TUA has not paid for field hire for regionals teams - we either stole the fields or asked for gold coin donations
 - Are the fields too expensive? Should we cancel the booking?
 - We definitely need to ask for donations from now on, maybe \$3-5 per person.
 - We could advertise the fact there is a pickup game in the second hour to encourage people to come and pay a little.
 - Huddy and Eliza will put together a proposal/request for funding to the TUA, asking for a certain amount of money

Grants

- Regionals as a lost opportunity
 - Huddy thinks it is more important to spend money on grants this year because we lost regionals and the opportunity for development it presented.
 - Jemery points out it wasn't for lack of trying. When it came down to it, we needed a key organiser and there wasn't one, people were burnt out from AMUC.

Other ideas to work on

- Fundraising in other ways - good to show people have made an effort to raise some money themselves before coming to the TUA
- Award scheme for volunteers
 - Currently too intimidating?
 - Not enough incentive for new people to step up?
- Clubs would help support fundraising for themselves
 - Tiggers and Bush as official clubs would encourage ongoing (throughout the year) fundraising, commitment and encouragement

TUA Website

- John has been working hard on the development side of things
- Should be done by the annual dinner...

Clubs

- Huddy thinks clubs should be formed for the regionals teams next year
- The rest has already been talked about under "regionals", above

Volunteers

- We need more volunteers.

What are the barriers?

- Inexperience
- Some people feel unsure about organising a league
 - Lack of confidence?
 - Not enough time?
 - Lack of support and feedback?
 - tua-admin is often too unresponsive

What are the rewards?

- We should have a formal reward program, something better than just free league fees
- A national reward program exists
 - They only have the volunteer of the month award though.
 - We would want something a bit more encouraging and defined.
- Felix suggests a \$50 flat rate per league, payable to the league organiser once the finances are finalised.

Proposal

- Masni, as volunteer coordinator for Tasmania, will email afda-congress and ask what other states do
- Masni will also put together a proposal in time for the next meeting, in consultation with Huddy and any other interested parties
- Masni will also initiate an email discussion on tua-admin sometime between now and the next meeting with some ideas

Strategic Plan

- David will attempt to continue with it

Spring League 2010

Funding for advertising

- Huddy will get in contact with David to be part of the strategic plan committee, because advertising and growth tie in with the strategic plan
- Maybe there is state or federal funding we could apply for?

Growth Concerns

- Jemery is concerned about making sure we don't grow too much, too quickly, without sufficient infrastructure to support the growth.
- What are the risks?
 - Wasted money on field hire, if we book extra fields hoping for larger numbers. Hard to predict numbers.

TUC

What is happening?

- John sent out an email to some people involved in nationals and there was no particular interest in running it
- David cancelled the booking because we were losing money

- TUC will probably return in winter as an outdoor option

Financial Report II: Finance More!

Investments (recap)

- We are thinking of putting \$16,000 into the investment fund
 - This would earn us \$1000 in annual interest
 - This would leave us with \$7000 left over in our bank account
- Another other large costs to consider? Two-hat shirts or a large disc order might be a thousand dollars or more.

Annual General Meeting

- Date for the AGM will be advertised on the website
- Elections will be held

Next meeting: AGM – Thursday 25th March

Meeting closed: 8:20pm